



**College of Applied Biology of British Columbia**  
**Discipline Hearing Visitor Policy (May 2018)**

Discipline hearings are conducted under the authority of the *College of Applied Biology Act*.

1. Hearing dates and times are subject to change or cancellation up to the commencement of the hearing. Anyone planning to attend a hearing should check the College's website for updates.
2. The location of the hearing will be posted on the College's website.
3. Anyone planning to attend a hearing is asked to email the College at [CAB@cab-bc.org](mailto:CAB@cab-bc.org) to register. Please indicate **Hearing Registration** in the subject line. For accredited media please indicate **Media Registration** in the subject line. Seating is limited, and if necessary, seating preference will be given in order of registration.
4. The number of seats available to the public in the hearing room will be at the discretion of the Chair of the hearing panel. The number of people permitted to attend will not exceed the number of seats available.
5. Food and beverages (water excepted) are not permitted in the hearing room.
6. At any point in a hearing, the hearing panel may order that part, or all of the hearing will be held in private. Visitors may not attend the private portion of a hearing.
7. Any visitor who talks during a hearing or otherwise disrupts the proceedings may be required by the Chair to leave the hearing room.
8. A person may use an electronic device to send or receive text in a manner that is silent and does not interfere with the proceedings.
9. Photography or video recording of a hearing is not permitted under any circumstances.
10. Audio recording of a hearing is not permitted, with the sole exception that accredited media may use electronic devices to audio record a proceeding to verify their notes.
11. The Chair has the final authority to determine what, if any, use can be made of electronic devices in the hearing room.
12. The Chair has the final authority to determine what is appropriate conduct in the hearing room.

By attending a hearing of the College of Applied Biology of British Columbia, a visitor is assumed to have agreed to the above guidelines. Any visitor may be required to leave, or may be denied attendance, at the discretion of the hearing panel Chair.