



Annual General Meeting Minutes
Friday April 6th, 2018
Westin Wall Centre, Richmond, BC
Call to Order: 8:02 am

1. Welcome from representative of Musqueam People

President Dr. Vanessa Craig, RPBio introduced Councillor Morgan Guerin from Musqueam First Nation who welcomed the delegates to the event as the event took place on their traditional territory.

2. Introductions

The meeting was called to order at 8:02am by Vanessa Craig.

Vanessa Craig confirmed a quorum of voting members, ensured eligible members had voting cards, and welcomed the delegates.

3. Adoption of Agenda

There was no new business to add to the agenda.

Motion: Moved by Steve Henstra, seconded by Sean Sharpe to adopt the agenda as circulated. Carried.

4. Adoption of 2017 AGM Minutes

Motion: Moved by Warren Warttig, seconded by Alexandra Tait to adopt the 2017 AGM minutes as circulated. Carried

5. Moment of silence in memory of deceased College members

Vanessa Craig acknowledged the three members (Ross Clarke, John Bindernagel, and Michael Macfarlane, RPBios) who passed away in 2017 and called for a moment of silence in their memory.

6. Receipt of Annual Reports

• **Highlights of 2017**

Vanessa Craig highlighted sections of the committee reports as presented in the Annual Report Issue of *College Matters*.

No resolutions were received for the 2018 AGM.

Motion: Moved by Guy Gilron, seconded by Gerry Leering to accept the 2017 annual reports as presented. Carried

7. Receipt of Audited Financial Statements

Vanessa Craig outlined the details regarding the surplus reported for the end of the 2017 fiscal year.

Jocelyn White, RPBio provided an overview of the audited financial statements.

Motion: Moved by Warren Warttig, seconded by Sean Sharpe to accept the 2017 audited financial statements as presented. Carried

• **Re-appoint Auditor: Hutcheson & Co Chartered Professional Accountants LLP**

Motion: Moved by Gerry Leering, seconded by Steve Henstra to approve Hutcheson & Co as the auditors for the 2018 fiscal year. Carried

A bid for new auditors is expected to take place for the 2019 fiscal year.



COLLEGE OF APPLIED BIOLOGY

Professional Accountability

8. Linda Michaluk Scholarship 2018 Award Winner

Vanessa Craig introduced Emily Sunter as the recipient of the Linda Michaluk Scholarship Fund (LMSF) for 2018. Emily Sunter presented a brief overview of her MSc studies. Vanessa Craig encouraged donations to the LMSF by participating in the silent auction (all proceeds to go directly to the LMSF).

9. College service recognition awards

Departing Council members, committee members, and staff were recognized: Casey Neathway (Editorial Board) and Dr. Joyce Boon (Credentials Committee), not in attendance; Pamela Zevit, RPBio (Auditor); Guy Gilron, RPBio (Credentials Committee); Gerry Leering, RPBio (Regional Councillor); and Linda Stordeur, RPBio (Registrar). Vanessa Craig announced the new Linda Stordeur Meritorious Serviced Award.

10. Recognition of new members

As of the end of 2017, there were 200 new members. Vanessa Craig welcomed new members of the College who were in attendance for the 2018 AGM. All new College members were recognized.

11. Election results

The 2018 election results were announced. New Council members were introduced: Hannah Horn, RPBio (Councillor-at-large) and Cliff Nietvelt, RPBio (Regional Councillor).

- **Introduction of Incoming President**

Vanessa Craig introduced Brian Clark, RPBio as her successor as President of the College.

- **Introduction of new Council**

The Council for the 2018-2019 term was announced: Brian Clark, RPBio (President); Alexandra Tait, RPBio (Vice-President); Jocelyn White, RPBio (Vice-President); Vanessa Craig, PhD, RPBio (Past President); Councillors-at-large – Hannah Horn, RPBio, Susan Pinkus, RPBio, and Sean Sharpe, RPBio; Regional Councillors – Steve Henstra, RPBio, Cliff Nietvelt, RPBio, and Warren Warttig, RPBio; Lay Councillors – Jim Bayles and Cairine Green; and *Ex-officios* – Chris Johnson, PhD, RPBio and Mel Kotyk, RPBio.

12. Adjournment

Motion: Moved by Linda Michaluk, seconded by Mel Kotyk to adjourn the 2018 AGM.

Carried

The meeting adjourned at 9:02am.